# **Team Whitgreave!**

## Monday 6th November 2017

### E Safety Reminder!

Please make sure that you regularly check and monitor what your son/daughter is doing on their devices.

Are their profiles secure? Or can anyone see them? If you need any advice, please pop into school and we will do our best to help you! We need to work together!

#### Attendance Reminders!

Our overall level of attendance is dropping! We need your help!

If your child is ill, please contact the School Office to inform us of the reasons why, otherwise, school will contact you. If we cannot get in contact with



you, then a home visit may take place. Please be aware that you may be asked to provide medical evidence.

Please be reminded that all appointments need to take place outside of school hours, unless they are for an emergency. School begins at 8.45 am and ends at 3.10 pm.

Remember - Holidays in term-time cannot be authorised, unless there is a very special reason.

If your child isn't here, they can't learn! Thank you!

#### Dates for your Diary!

Parent's Evening—Tuesday 8th November

Non-Uniform Days—Friday 4th November, Friday 11th November, Friday 18th November, Friday 25th November—Please send in items for the Christmas Fayre on these dates, thank you

#### **Policies and Procedures!**

You will find our School Policies and Procedures on our School Website.

Our School Prospectus covers the majority of school information and refers to our Policies, but for a more detailed understanding, please check out our Website or ask in school for a copy. Thanks.

#### **Complaints Policy!**

Just to remind you all, the school's Complaints Policy is clearly documented on the school's website. There is a clear process which is set out in this Policy which needs to be followed, in the event of a complaint, thank you.

School encourages all parents/carers to come into school with any concerns that they may have, so that they can be sorted out immediately.

However, any form of aggression or shouting at staff will not be tolerated and will be reported to the Local Authority, along with the Police, where necessary. Thank you.

Many thanks to you all for your continued support! Mrs Redfern Head Teacher